2nd Battalion Royal Australian Regiment Association, Inc

**Standard Operating Procedure (SOP)**

**2RAR ROLL OF HONOUR INCORPORATING 66 AUST INF BN AND 2RAR/NZ(ANZAC)**

**SOP No. 10**

*(Version No 2 date 01 July 2023)*

**Introduction** Rule 2 of the Association’s Rules, Objects (f) and (g) require the Association to both acknowledge the sacrifice of those who died serving on duty with 2RAR and to maintain the history of 2RAR. The 2RAR Roll of Honour (the Roll of Honour) is a key element in achieving Objects (f) and (g). The Roll of Honour is managed by 2RAR with assistance from the Association. This SOP reflects the agreed process to manage the Roll of Honour.

**Aim**The aim of this SOP is to detail:

1. The Eligibility Criteria for inclusion in the Roll of Honour.
2. The process for managing the Roll of Honour.

**Elegibility Criteria**

**Australian War Memorial (AWM)** The AWM Roll of Honour contains the names of over 102,000 individuals who have met the Eligibility Criteria for inclusion. Full details of the AWM Eligibility Criteria are available at [www.awm.gov.au/commemmoration/honour-rolls/roll-of-honour](http://www.awm.gov.au/commemmoration/honour-rolls/roll-of-honour). The relevant section for 2RAR’s Eligibility Criteria is the Post 1945 Conflicts Section which in summary requires:

1. The individual to have died during service as a member of the Australian Armed Forces or the Australian Defence Force, or as a result of that service.
2. The individual to have died during or as a result of service in a conflict classified by the Department of Defence as war-like, non-war-like or as peace time.
3. The individual to have died between the defined start and end dates of that conflict or operation or as a result of service in that conflict or operation within two years of returning to Australia.

**2RAR Eligibility Criteria.**  Whilst the AWM Eligibility Criteria is the principal source for including an individual in the 2RAR Roll of Honour, the AWM advises that it is acceptable for other categories of individuals to be included in the Roll of Honour if approved by 2RAR.

The Roll of Honour contains the names of individuals approved by 2RAR in any one of the following four categories:

**Category One – AWM Roll of Honour.** Any individual who is included in the AWM Roll of Honour and whose unit is shown as 66 Aust Inf Bn or 2RAR will automatically be included in the Roll of Honour.

**Category Two - New Zealand Roll of Honour.** Any individual from the New Zealand Army who is included in the New Zealand Roll of Honour, [www.VietnamWar.govt.nz](http://www.VietnamWar.govt.nz) , and is identified as a member of the New Zealand Infantry or Artillery who died whilst serving or as a result of service with 2RAR or 2RAR/NZ (ANZAC) within the defined dates of either the “First Tour” (May 1967- June 1968) or “Second Tour” (May 1970 - May1971) of 2RAR to South Vietnam. The details of such eligible individuals will be transcribed from the New Zealand Roll of Honour to the Roll of Honour. This category is now closed and no further individuals will be considered under this category.

**Category Three –** **a member of the ADF.** Any individual from the ADF who died whilst serving with 2RAR either under command of 2RAR, under operational control of 2RAR or attached to 2RAR and who appears on the AWM Roll of Honour under their own Service or Unit may be included in the Roll of Honour if approved by the Commanding Officer of 2RAR at the time of the individual’s death.

**Category Four –** **a member of another National Defence Force.** Any individual of the defence force of another nation serving with or in support of 2RAR and who dies as a result of such support to 2RAR during a Department of Defence approved conflict or operation may be included in the Roll of Honour if approved by the Commanding Officer of 2RAR at the time of the individual’s death. .

**Management Process**

**Management Responsibility.** The Roll of Honour is to be managed and updated by 2RAR. The Association’s Secretary is responsible for liaison with the Commanding Officer of 2RAR on Roll of Honour matters.

**Form of the Roll of Honour.**  Each individual included in the Roll of Honour will be identified under the approved conflict or operation by rank, initial and name. The Roll of Honour will be displayed on a Roll of Honour Board to be held by 2RAR. The Association will fund the initial procurement of the Roll of Honour Board and its ongoing maintenance. The Roll of Honour will also be displayed on the Association’s website and be included in the 2RAR Honours and Awards Booklet.

**Commemorative Roll.** 2RAR may wish to commemorate individuals who die during service with 2RAR but who do not meet the 2RAR Eligibility Criteria for inclusion in the Roll of Honour. Such individuals may be included in a Commemorative Roll managed by 2RAR.

**Conclusion** The Roll of Honour is the principal source of recognizing those individuals who died as a result of service with 2RAR and who meet the 2RAR Eligibility Criteria. The Roll of Honour is also a key element in maintaining the history of 2RAR.

**Review** This SOP is to be reviewed two years from the current version date unless circumstances require an earlier review.